



Yearly Status Report - 2014-2015

Part A

Data of the Institution

1. Name of the Institution		PATRICIAN COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution		Dr. Fatima Vasanth
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+914424401362
Mobile no.		9840829441
Registered Email		principal@patriciancollege.ac.in
Alternate Email		iqac@patriciancollege.ac.in
Address		Patrician College of Arts and Science Canal Bank Road, Gandhi Nagar, (Behind Kotturpuram Railway Station), Adyar, Chennai - 600020
City/Town		Chennai
State/UT		Tamil Nadu

Pincode	600020																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Dr. S. Nagajothi																		
Phone no/Alternate Phone no.	+914424401362																		
Mobile no.	9444430220																		
Registered Email	iqac@patriciancollege.ac.in																		
Alternate Email	principal@patriciancollege.ac.in																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://www.patriciancollege.ac.in/files/ON%203%20RESPONSE.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.patriciancollege.ac.in/images/pdf/academiccalander/pastyears/1415.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>3.12</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	3.12	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	A	3.12	2015	01-May-2015	30-Apr-2020														
6. Date of Establishment of IQAC	20-Oct-2014																		
7. Internal Quality Assurance System																			

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP Role of IQAC in affiliated College	10-Nov-2014 1	53
FDP IQAC Documentation Approaches and Methodologies	12-Dec-2014 1	58
Students Feedback	29-Oct-2014 1	1650
Accreditation NAAC First Cycle	21-Oct-2014 152	1719
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Anchored NAAC accreditation process

Conducted Faculty Development Programmes

Student feedback was designed, collected and data compiled

Data submission for AISHE to MHRD

Semester wise Result analysis and Annual internal audit

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To prepare an Academic Calendar of the Institution	Academic calendar was prepared and activities monitored
To orient the students about the current trends in their respective areas	Invited lectures were organised by the respective departments and students were taken on field visit to get practical exposure
To encourage students to take up civil services as a career and encourage entrepreneurship among student	An orientation programme was organized through Civil Services Cell on 29th January 2015
To enhance placement opportunities	Pre - placement training given to second and third year students through placement cell
To encourage students to take part in sports and cultural activities	Inter- departmental sports and cultural competitions were conducted
To orient faculty and students about MOOC courses	Information on availability of various courses was circulated
To conduct student feedback	Students feedback was collected and consolidated
To conduct certificate courses	Patrician College Empowerment Cell (PCEC) was formed to orient and conduct certificate courses for the students

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
All Faculty Council	14-Sep-2015

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

19-Mar-2015

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	12-Feb-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution prepares the Academic calendar to ensure the robustness of curriculum delivery and class schedules. Lesson plans are prepared for each course and syllabus is completed in accordance with the same. The IQAC ensures that documentation is maintained both at department/club/cell level and institutional level.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Communication Skills	0	01/09/2014	26	Better communication for business opportunities	Communication Skill
SPSS	0	06/09/2014	7	Research quotient development	Operational knowledge of spss
Tally ERP	0	02/02/2014	15	Computerized accounting	Operational knowledge of Tally

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	56	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Cake Making	28/11/2014	25
Jute Bag Making / Jewellery Making / Chocolate Making / Hand Embroidery	18/09/2014	200
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	67
BCom	Corporate Secretaryship	60
BSc	Visual Communication	38
MSW	Social Work	30
MCom	Commerce	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is obtained from students regarding the teaching learning experience. Faculty are evaluated based on different aspects of the teaching learning process. The feedback collected from each class is collated to give the overall faculty performance of the institution. Faculty mentoring is then facilitated to inform the faculty regarding areas for improvement. Feedback is collected once annually from Parents on the day of the Parent Teachers meeting. The feedback includes aspects of both teaching learning, as well as overall response of the college toward the parents as stakeholders. The feedback is consolidated and presented at management meetings. The inputs received goes into perspective planning at the management level. Feedback from alumni is collected quantitatively at alumni meets held each year. Qualitative feedback is collected over tetetete discussions with alumni at the department level. The college uses the feedback to bring alumni as resource persons and judges for college events. Since the infrastructure of the college is moving forward, the alumni always give positive feedback about the progress of the institution.</p>

Feedback from Teachers is given to the University to facilitate syllabus restructuring at University level.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Applications	101	300	101
BSc	Computer Science	50	85	49
BCom	General	212	450	212
BBA	Business Administration	70	130	70
BSc	Visual communications	50	60	50
BCom	Corporate Secretaryship	70	134	70
BA	English	60	85	56
MSW	Social Work	30	12	12
MCom	General	40	19	15

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014	608	27	41	9	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
67	67	213	8	0	11

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has initiated a three tier Mentoring and Counseling services. The first tier is the academic mentoring where the class teachers serve as the Academic mentor. Every semester two academic mentoring sessions are held wherein the academic mentor focuses on the academic related requirements at the class level. The second tier is the Personal mentoring wherein thirty Students are assigned to a Personal mentor who meets the mentee once in a semester for formal meetings and the informal meetings between mentor and mentee happens as and when required. The Personal Mentor accompanies the students till the completion of their course. This enhances

the feeling of handholding and accompaniment which strengthens the bonding between the teacher and the student entrusted. The third tier is the counseling service anchored by faculty from the Psychology and Social work department. Besides this the college takes assistance from NGOs that work towards counseling for Behavioral problems and particularly Suicide Prevention interventions. Focused counseling services are rendered to the Sports persons for balancing between their academics and sports interest and challenges that they encounter in the field.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1657	67	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
69	69	0	7	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	SAZ	VI/III	29/04/2015	25/06/2015
BSc	SAE	VI/III	28/04/2015	25/06/2015
BCom	BPZ	VI/III	08/05/2015	25/06/2015
BBA	MAM	VI/III	06/05/2015	25/06/2015
BSc	SAX	VI/III	25/05/2015	25/06/2015
BCom	BY	VI/III	29/05/2015	25/06/2015
BA	AR	VI/III	29/04/2015	25/06/2015
MSW	HAW	IV/II	25/04/2015	25/06/2015
MCom	KDA	IV/II	09/05/2015	25/06/2015

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College follows the procedures of conducting Continuous Internal Evaluation as prescribed by the University of Madras. CIE consists of Written tests, assignments, Seminars and Attendance components. Students are oriented about the components and dates of CIE in the beginning of the academic year through the academic calendar. The departments display the CIE exam timetable in their respective department notice boards well in advance for the students to prepare

and perform well in their exams. The class Teacher prepares a consolidated report of the marks after the conduct of CIE components. The evaluated answer scripts are distributed to the students for verification and clarification of doubts regarding any correction. The below average performers and absentees are required to redo the test in order to improve their internal marks. Every semester assignments related to their subjects are given by the subject teachers in both theory and practical tasks based on their curriculum. The model examination is the main component of the internal assessment which is conducted once in every semester. It is centralised and anchored by the exam committee for the smooth conduct of exam. The model exam question paper is set by the respective subject teacher and scrutinized by the HOD. The Exam Committee prints the required number of question papers and every student is given a copy of the question paper. The Model exam seating arrangement for the students is restricted to a maximum of 3040 for each classroom. Invigilation list is prepared and communicated to all faculty.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution meticulously prepares the Academic Calendar before the reopening of the college based on the University calendar. The calendar is uploaded in the college website in the beginning of the academic year. Both the faculty and the students are provided with a copy of the calendar. The general CIE schedule is prepared by the Academic coordinator as follows: The first CIE is conducted after 30 working days and the faculty is expected to cover 2 units of the respective curriculum and the second CIE after a subsequent 30 working days and completion of 2 more units. The Department level CIE schedule is aligned with the general schedule with subject distribution by the HOD. The Model exam is conducted after 80 working days and includes the entire portions of the curriculum. The date of commencement of the CIE and Model Exam is mentioned in the calendar and the college strictly adheres to the calendar. In case of unforeseen circumstances, a new schedule is prepared and informed to the students promptly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://patriciancollege.ac.in/images/pdf/Deptreports/programourcomes/programoutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
SAZ	BCA	Computer Application	94	61	65%
SAE	BSc	Computer Science	47	26	55.32%
BPZ	BCom	General	130	104	80%
MAM	BBA	Business Administration	61	47	77%
SAX	BSc	Visual Communication	38	28	73%

BY	BCom	Corporate Secretaryship	60	49	81%
AR	BA	English	25	12	48%
HAW	MSW	Social Work	12	12	100%
KDA	MCom	Commerce	12	11	91.66%
SAZ	BCA	Computer Applications Shift II	27	9	33.33
BPZ	BCom	Commerce Shift II	56	43	76.78
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://patriciancollege.ac.in/images/pdf/iqac/feedback/students/1415.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	150	Self Funded	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
ASIRIYAR THILAGAM	DR.AHILA SHIVASHANKAR	ILAKKIYA SOLLI	30/09/2014	STATE
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
SOCIAL WORK	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Social Work	1	3
National	Commerce	8	0
National	BCA	2	0
National	MATHEMATICS	4	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
LANGUAGE TAMIL	6
COMMERCE	17
COMPUTER APPLICATIONS	10
COMPUTER SCIENCE	6
CORPORATE SECRETARYSHIP	5
BUSINESS ADMINISTRATION	6
SOCIAL WORK	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	30	19	0	0
Attended/Semina	0	6	0	0

rs/Workshops				
Attended/Seminars/Workshops	0	0	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health Check up camp (Eye Camp at Mylapore, Chennai, Cancer Check up at Royapettah, Dental General Check up at Ramachandra Medical Hosptal, Chennai)	Health Check up camp (Eye Camp at Mylapore, Chennai, Cancer Check up at Royapettah, Dental General Check up at Ramachandra Medical Hosptal, Chennai)	12	74
Blood Donation Drive, Patrician College	Lions Club	8	82
Independence Day Flag Hoisting, St. Louis School	St. Louis School for deaf and blind School	10	46
Eye Donation Camp, Patrician College, Kotturpuram	Shah Eye Bank and Sankara Nethralaya, Chennai	8	38
Care and Share Christmas Program, Good Shepherd Orphanage, Mylapore	Good Shepherd orphanage, Mylapore Lions club of Madras City	24	32
Awareness about Road Safety, Kotturpuram	Leo Club, Patrician College	10	105
Volunteer as Scribes, St. Louis Institute	St. Louis Institute of Deaf and Blind School	4	22
Providing Food and Study Materials, Cancer Institute	Cancer Institute, Chennai	2	36
Social Cleanliness awareness programme, Greenways Road Railway Station	NSS, Patrician College of Arts Science	8	25
Shramdan, Kotturpuram Railway Station	NSS, Patrician College of Arts Science	8	100
March to mark the world day against child labour,	Hope Torch, NGO	6	87

Marina Beach

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Consumer Club activities	Best Club at District Level	Government of Tamilnadu	140
Blood Donation Drive	Appreciation for More participation	Madras Voluntary Blood Bureau	200

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Drive, Patrician College	Lions Club	Health Related Activity	8	82
Independence Day Flag Hoisting, St. Louis School	St. Louis School for deaf and blind School	National Integration	10	46
Health Check up camp (Eye Camp at Mylapore, Chennai, Cancer Check up at Royapettah, Dental General Check up at Ramachandra Medical Hosptal, Chennai)	Udhi Eye Clinic, Excellent Foundation, Royapettah Government Hospital, Ramachandra Hospital	Health Related Activity	12	74
Eye Donation Camp, Patrician College, Kotturpuram	Shah Eye Bank and Sankara Nethralaya, Chennai	Health Related Activity	8	38
Care and Share Christmas Program, Good Shepherd Orphanage, Mylapore	Good Shepherd orphanage, Mylapore Lions club of Madras City	Charity Activity	24	32
Awareness about Road Safety, Kotturpuram	Leo Club, Patrician College	Awareness Programme	10	105
Volunteer as Scribes, St.	St. Louis Institute of	Educational Related	4	22

Louis Institute	Deaf and Blind School	Activity		
Providing Food and Study Materials, Cancer Institute	Cancer Institute, Chennai	Health and Educational Related Activity	2	36
Social Cleanliness awareness programme, Greenways Road Railway Station	NSS, Patrician College of Arts Science	Swachh Bharat	8	25
Shramdan, Kotturpuram Railway Station	NSS, Patrician College of Arts Science	Swachh Bharat	8	100
March to mark the world day against child labour, Marina Beach	Hope Torch, NGO	Awareness Programme	6	87
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Group Project	A STUDY ON JOB SATISFACTION WITH SPECIAL REFERENCE TO TALA HYDROPOWER PLANT	TALA HYDROPOWER PLANT	01/11/2014	14/03/2015	TSHERING DENDUP NORBU WANGDI
Group Project	A STUDY ON EMPLOYEE SATISFACTION AT KHIVRAJ PEARL	Khivraj Pearl	01/11/2014	14/03/2015	AADIL HAMID SHARIF BALAS UBRAMANIAM V PRASHANTH R
Group Project	A STUDY ON CONSUMER	Amrutanjan Pvt Ltd	01/11/2014	14/03/2015	ARAVINTH KUMAR . S

	PREFERENCE TOWARDS AMRUTANJAN PRODUCTS				L.SAIRAM M.SASIKUMAR
Group Project	A STUDY ON EFFECTIVENESS OF GRIEVANCE HANDLING MECHANISM AT CUMI	CUMI	01/11/2014	14/03/2015	ARUNKUMAR.M INDRAKUMAR U .VINOCHKUMAR
Group Project	A STUDY ON EMPLOYEE ABSENTEEISM IN ITC PRINTING AND PACKAGING PVT LTD	ITC PRINTING AND PACKAGING PVT LTD	01/11/2014	14/03/2015	DEEPAK KUMAR.K VENK ATAVIGNESH.H VIGNESH.G
Group Project	A STUDY ON EFFECTIVENESS OF HR PRACTICES IN INDICOM BUSINESS SERVICE	INDICOM BUSINESS SERVICE	01/11/2014	14/03/2015	DENIS CHARLES.N GO KULAKRISHNAN .D TAMIZHARA SAN.E.L
Group Project	A STUDY ON EMPLOYEE JOB SATISFACTION	IMPCOPS HOSPITALS CHENNAI	01/11/2014	14/03/2015	DHAVASEELAN T.STEPHEN VENKATESAN.G
Group Project	A STUDY ON EMPLOYEE WELFARE MEASURES IN AVR MANUFACTURERS	AVR MANUFACTURERS	01/11/2014	14/03/2015	DILLON DAVID GILHOLLY TASNEEM A NALAWALA
Group Project	A STUDY ON EFFECTIVENESS ON SALES PROMOTION STRATEGIES IN RRR INDUSTRIES	RRR INDUSTRIES	01/11/2014	14/03/2015	T.DINESH KUMAR HARI BASKAR.M MAN OKRISHNAN.R
Group Project	A STUDY ON WORK LIFE BALANCE AMONG WOMEN EMPLOYEES IN SATHYABAMA DENTAL COLLEGE AND HOSPITAL	SATHYABAMA DENTAL COLLEGE AND HOSPITAL	01/11/2014	14/03/2015	DIVAKAR.S LONGSTEN ANTONY.J STEPHEN GABRIEL.P
Group Project	A STUDY ON EMPLOYEE MORALE IN ISABEL HOSPITALS	ISABEL HOSPITALS	01/11/2014	14/03/2015	FRANKLIN DIAZ. G PREM KISHORE. J VIGNESH . S

Group Project	A STUDY ON CONSUMER MOTIVATION AT SM ENTERPRISES	SM ENTERPRISES	01/11/2014	14/03/2015	GOKUL. A RAJAPANDI. R VAITHYANATHA N SWAMY. K
Group Project	A STUDY ON ORGANIZATION CULTURE IN ANTONY FURNITURE PVT LTD	ANTONY FURNITURE PVT LTD	01/11/2014	14/03/2015	KARTHICK KUMAR. S PAUL JOSHVA.E RAJASEKAR. D
Group Project	A STUDY ON EFFECTIVENESS OF EMPLOYEE RETENTION STRATEGIES AT KHIVRAJ PEARL	KHIVRAJ PEARL	01/11/2014	14/03/2015	LUKE ASHWIN JOY SUBRAMANIYA AVINASH. A JANANI. S
Group Project	A STUDY ON STRESS MANAGEMENT AT MSK TEA COMPANY	MSK TEA COMPANY	01/11/2014	14/03/2015	MANIKANDAN J MILTON. M RAJKUMAR. Y
Group Project	A STUDY ON EFFECTIVENESS OF TRAINING IN OUR LADY OF LOURDES DEPOT	OUR LADY OF LOURDES DEPOT	01/11/2014	14/03/2015	MANIKANDAN M PRASANTH. V
Group Project	A STUDY ON CUSTOMER SATISFACTION ON AFTERSALES AND SERVICE AT KHIVRAJ PEARL	KHIVRAJ PEARL	01/11/2014	14/03/2015	MANIKANDAN. P. T RAMKUMAR. R VIGNESH. D
Group Project	A STUDY ON EMPLOYEE MOTIVATION IN KAPP SOFTWARE PVT LTD	KAPP SOFTWARE PVT LTD	01/11/2014	14/03/2015	MUFADDAL. M. VOHRA MUSTAFA. A. SHAKIR SIYAD ABDUL KARIM
Group Project	A STUDY ON CRM IN JAYABHARATHAM FURNITURE MART	JAYABHARATHAM FURNITURE MART	01/11/2014	14/03/2015	ALFEENA. A ANJALI. C SATHYA. S
Group Project	A STUDY ON THE EMPLOYEE RELATION AND DEVELOPMENT PROGRAMME IN ADAPT EVENT	ADAPT EVENT TECHNOLOGY SOLUTIONS PVT LTD	01/11/2014	14/03/2015	REJIMOL.R

	TECHNOLOGY SOLUTIONS PVT LTD				
Group Project	A STUDY ON EMPLOYEE ENGAGEMENT AT GOOGLE SOFT TECHNOLOGIES	GOOGLE SOFT TECHNOLOGIES	01/11/2014	14/03/2015	YEVEETT ANTHONY
Internship	FIELDWORK	ADAPT TRUST	01/11/2014	14/03/2015	CHANDAN KUMAR
Internship	FIELDWORKFIELDWORK	DMI	01/11/2014	14/03/2015	DINESH S
Internship	FIELDWORK	CHRISTIAN CHILDREN'S FUND OF CANADA	01/11/2014	14/03/2015	ERNEST ARUN PRASAD. S
Internship	FIELDWORK	ARUWE	01/11/2014	14/03/2015	JOSHUA. G
Internship	FIELDWORK	SOCIAL DEFENCE	01/11/2014	14/03/2015	PRAVEEN. P
Internship	FIELDWORK	JEEVODAYA	01/11/2014	14/03/2015	K. RAJAN AND G. VELAYUTHARAI
Internship	FIELDWORK	ARUWE	01/11/2014	14/03/2015	PRAVEEN. P
Internship	FIELDWORK	TTK HOSPITAL	01/11/2014	14/03/2015	VIGNESH. V
Internship	FIELDWORK	INTERNATIONAL JUSTICE MISSION	01/11/2014	14/03/2015	VIGNESH VVIGNESH V
Internship	FIELDWORK	VOICE, CHETPET	01/11/2014	14/03/2015	VIGNESH V
Internship	FIELDWORK	VIDYA SAGAR, SPASTIC SOCIETY OF MADRAS	01/11/2014	14/03/2015	VIGNESH V
Internship	FIELDWORK	LIFE HELP CENTER	01/11/2014	14/03/2015	VIGNESH V
Internship	FIELDWORK	YWCA	01/11/2014	14/03/2015	PAVITHRA S
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	154260

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
MODERNLIB	Partially	2	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5446	288217	243	51200	5689	339417
Journals	21	109295	0	0	21	109295
CD & Video	230	0	0	0	230	0
Digital Database	1	5000	0	0	1	5000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existin	191	155	0	0	3	3	10	8	20

g									
Added	15	0	0	0	13	1	0	15	1
Total	206	155	0	0	16	4	10	23	21

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	NOT APPLICABLE

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8000000	8181163	5000000	4562442

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has various committees which meet on a periodical basis to discuss the requirements regarding repairs and maintenance of infrastructure facilities. The various committees involved in the upkeep of the facilities are: The Management team consists of Director, Principal and Vice principal who involve in major decisions pertaining to maintenance and upgradation of various physical and academic facilities. The College has a maintenance supervisor, who is in charge of the maintenance of overall infrastructure. He is assisted by a carpenter, an electrician, a plumber and support staff. Regular maintenance work is done by the support staff under the supervision of the maintenance incharge. Any major civil works or renovation work is reported to the Management team who in turn, after discussion, outsource it to agencies. The College has upgraded IT facilities. A technical team ensures that all the technical facilities are maintained. The Coordinator of the computer resource center records use and maintenance of computer labs in college. Internal complaints register is placed in the administrative office to record the complaints regarding the infrastructure, technical and electrical faults. Action is taken by the concerned person in due course of time. ICT register is maintained in every department for booking of ICT sessions by the faculty. The website coordinator and team manages and monitors the uploading of information on the college website for dissemination to staff and students. The college has a team of efficient gardeners to maintain a green and healthy environment. The Coordinator of the computer centre monitors the use and maintenance of the computer labs in the college. A log notebook is maintained by the lab coordinator records stock details and student's access. Separate log is maintained for students and faculty to record the daily library usage. The librarian maintains the accession register and also the files pertaining to the purchase of books for the library. Physical Director and Physical Directress supervise the conduct and maintenance of sports activities and equipment. The field used for track and field is regularly mowed and maintained regularly. Security guards and CCTV facilities are present to ensure the safety of students and staff. Fire extinguishers are placed at strategic points and are refilled on regular basis. A generator and Solar panels are installed to ensure

uninterrupted power supply. A canteen with separate cooking area and service areas, caters to the need of the students. Quality check of the canteen is undertaken periodically by Students Affairs Committee. Regular maintenance activities: 1. Maintenance of A/Cs, R.O plant, lifts and computers is done on need basis. 2. Pest control measures are undertaken as and when required. 3. Refilling of sanitary napkin vending machines are done on regular basis. 4. The classrooms, staff rooms, labs, library and common areas are cleaned daily by the support staff. 5. The restrooms for boys and girls are cleaned twice a day. 6. Continuous supply of water is ensured in restrooms.

<http://patriciancollege.ac.in/images/pdf/aboutus/Infrastructure/Maintenance%20Policy%202014-15.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Bishop Daniel Delany Scholarship	14	262050
Financial Support from Other Sources			
a) National	State Government Scholarship for SC/ST candidates	368	2044685
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Orientation program for civil service aspirants	29/01/2015	48	EVA Stalin IAS Academy Chennai
EDP on Jewellery making, hand embroidery , Jute bag making and Chocolate making	18/09/2014	200	Lions Club Chennai
Awareness workshop on fake currency notes	28/08/2015	158	Currency Literature Department, RBI
EDP on cake making	14/11/2014	25	Lions Club Chennai
Workshop on Media Advertisement (Hindi)	13/09/2014	20	Dept of Hindi, Patrician College
The Art of Public speaking and employability skills	19/01/2015	30	Ministro Foundation Chennai
Career Building	24/01/2015	64	Priyanka , Consultant, CADD Centre Training

			Services Pvt Ltd
Workshop on PAN Card application process	12/09/2014	140	Mr. Sridharan, Chartered Accountant, SS and Co
Industry Expectations from Management Graduates	24/09/2014	180	Mr. Vijayakumar Jayara, www.simerf.org
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2014	Orientation program for civil service aspirants	48	0	0	0
2015	EDP on Jewellery making, hand embroidery, Jute bag making and Chocolate, EDP on cake making, Career Building	0	289	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sutherland Global Services, AGS Health	400	64	NIL	0	0

Private Limited, ICICI Prudential, Tata Consultancy services

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2014	2	BA English	English	UNOM	MA IR
2014	3	BA English	English	Patrician College	MA Eng
2014	1	BA English	English	Christopher College of Education	B.Ed
2014	1	BBA	BBA	SRM Easwari College, Ramapuram, Chennai	MBA - Finance and Marketing
2014	1	BBA	BBA	MACFAST College, Thiruvalla, Kerala	MBA - Finance and HR
2014	1	BBA	BBA	Meenakshi Sundararajan School of Management	MBA HR and Finance
2014	1	BBA	BBA	Madras University Distance Education	MBA Finance
2014	1	BBA	BBA	SRM University	MBA
2014	1	BBA	BBA	Asan Memorial College of Arts and Science	MBA
2014	32	BCom	Commerce	Loyola, MCC, SSS Jain, Sairam, University of Madras, Pondicherry University	MBA, MCom, CA
2014	2	BSc	Computer Science	University of Madras	MSc (Computer Science)

2014	1	BSc	Visual Communication	Anna University	MSc (Electronic Media)
2014	1	BSc	Visual Communication	Madras School of Social Work	MSW
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fine Arts Workshop On Drawing	Collegiate	24
Fine Arts Workshop On Painting	Collegiate	17
Fine Arts Workshop On Calligraphy	Collegiate	14
Fine Arts Workshop On street theatre	Collegiate	21
Fine Arts Workshop On Graffiti	Collegiate	29
Fine Arts Workshop On Junkart	Collegiate	13
Onam Celebrations	Collegiate	1269
Talent Show During Lunch Break Time	Collegiate	60
Audition For College Dance Team	Collegiate	48
Freshers Day	Collegiate	144
Independence Day Celebrations	Collegiate	173
Christmas Celebrations	Collegiate	1320
Pongal Celebrations	Collegiate	1498
Republic Day	Collegiate	156
College Annual Day	Collegiate	652
Bsc Vis Com Messengers 2.0, Street Theatre,Villu Pattu	Collegiate	20
Ba English Mime On Transgenders	Collegiate	12
Evoluzione Inter Departmental Culturalsoff	Inter Departmental	200

Stage		
Evoluzione Inter Departmental Cultural On Stage	Inter Departmental	424
Track And Field Events Inter Department Level	Inter Departmental	328
Sports And Games -Inter Department Level	Inter Departmental	411
Theme Based Marchpast By Clubs	Collegiate	350
Games For Parents	Collegiate	35
Games For Teaching Faculty	Collegiate	46
Games For Non Teaching Faculty	Collegiate	12
Inter Collegiate Cricket Tournament (Men)	Inter Collegiate	165
Inter Collegiate FiveA - Side Football Tournament (Men)	Inter Collegiate	98
Inter Collegiate Volleyball Tournament (Men)	Inter Collegiate	126
Inter Collegiate Kabaddi Tournament (Men)	Inter Collegiate	110
Inter Collegiate Kabaddi Tournament (Women)	Inter Collegiate	80
Inter Collegiate Throwball Tournament (men)	Inter Collegiate	86
Inter Collegiate Throwball Tournament (Women)	Inter Collegiate	140
Independence Day Oratorical and essay writing	Inter Departmental	22
Carol Competition	Inter Departmental	49
Kolam Competition	Inter Departmental	21
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2014	I Place Battle of the Bands	National	0	1	14C031	Darren Burby (1st B.Com Gen

), Splendid Neil Jonathan (2nd viscom), Sathish.S, Sathriyan. R (2nd viscom) Brandon White (1st B.ScViscom) , Christo pher Rodriguez (1st B. Sc. Viscom)
2014	Best Vocalist Award	National	0	1	13E034	Splendid Neil Jonathan (2nd viscom)
2014	Best Bassist Award.	National	0	1	14E006	Brandon White (1st B.ScViscom)
2014	I Place solo dance	National	0	1	14F068	Yuvaraj (I BCom CS)
2014	II Place street football	National	0	1	13D015	Chervin Rodriguez Lokesh D Robert Baldery (II BBA)
2014	III Place photograph y	National	0	1	14C092	Mohammed Aadil (I Bcom Gen)
2014	II Place Quiz	National	0	1	13E016	John Francis, Sathish S
2014	II Place p hotography	National	0	1	13E039	Sarath (II B.Ss Viscom)
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Offices of the student council are The Chairperson, Vice Chairperson, Treasurer, General Secretary, Cultural and Sports secretaries and a PG representative. In the beginning of every academic year, election is conducted for electing the new office bearers of the student council. Students are encouraged to file their nominations. The council members are elected through indirect electoral procedure. The investiture ceremony marks a significant

beginning of the academic year as the newly elected office bearers don the mantle of leadership and responsibility and pledge to serve the institution and their fellow students officially. Responsible students with good leadership qualities are nominated as class representatives by their respective classes in the beginning of the academic year. Together they form the student council. Objectives of the Student Council: To uphold, work for and implement the ideals of the college in a befitting manner by organizing programmes which have the prior sanction of the Principal/Director. To foster and promote cordial relationship between the students and the teaching staff To promote healthy and responsible participation in extracurricular activities To encourage constructive discussion of student affairs with a view to the general welfare and wellbeing of the student body Those entrusted with the responsibility of an office in the college endeavour to prove themselves worthy of their task. They remember that, in a great measure, the spirit of the student body depends on their leadership. The student council takes up issues that prevail among students to the higher authorities and gets them addressed and resolved. Apart, from this they also play an active role in organising various events in the college such as freshers day, independence day, annual sports day, college inter departmental cultural (Evoluzione), Christmas celebration. The student council also extends their support in organising club events such as National Service Scheme, Rotaract Club, Leo Club, Youth Red Cross Society, Citizen Consumer Club, Enviro club, Fine Arts Club, College Reading club. Throughout the year, the student council is active in reaching to the student community and keeping them informed of both curricular as well as the cocurricular aspects. The objective of the council is to enrich student's life in campus by suggesting, promoting and protecting the interests of the student community in accordance to the guidelines, policies and interests of the institution. They work closely with the college authorities and are part of the Grievance redressal committee, Anti ragging Committee, Internal Complaints Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

684

5.4.3 – Alumni contribution during the year (in Rupees) :

80000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College promotes a culture of decentralized and participative management by delegating significant roles, duties and responsibilities at different levels. The institution stands true to the principles of good governance and encourages the participation of the faculty and students in the planning and decision making process to establish a culture of shared vision. This extensive practice has led to the development of a positive organizational culture wherein the goals of motivating and strengthening faculty student ties and promoting career

satisfaction to the staff have been achieved. 1. Inclusion of Senior Faculty in Governing council. The Apex body of the college is the governing council which is endowed with powers and responsibility to frame policy and ensure effective implementation of the vision and mission of the college. The governing council consists of members of the Patrician Society which is the owner of the college.

In order to promote participative management the Society facilitates and motivates a broader spectrum of governance and administration through inducting senior faculty as representatives in the governing council. The faculty are empowered to represent and express the perspectives of the faculty on the various items in the agenda and be part of the decision making process. This decentralization promotes partnership and transparency in governance and is a strategic approach to recognize and appreciate the contribution that faculty can make. This also provides the vital link that is required to establish rapport between management and the stakeholders. 2. Leadership position on rotational basis. Through the academic year, the College conducts many cocurricular, extracurricular and sports activities. At the beginning of the academic year, task committees are formed to plan and execute each of the programmes. Each of the committees consists of members from the teaching, non teaching and student representatives. The committee is headed by a senior faculty who is identified by the management and entrusted with the task of coordinating the functions of the committee. This leadership position is for a specific task. On completion of the task, the coordinators are rotated to anchor a different task. This working arrangement enables the faculty coordinator to be exposed to different tasks thus decentralizing and ensuring participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Institution follows the syllabus of the University of Madras. However stake holder structured feedback for curriculum development is collected and major findings are represented by the academic council member at the meeting of the Academic council held by the University of Madras.
Teaching and Learning	Teaching Learning student satisfaction survey is conducted every semester and faculty mentoring is done to ensure improvement in the quality of teaching. Management facilitates creative teaching through investment in smart teaching aids and training with regards to the same.
Examination and Evaluation	Examinations are conducted through seating allocation assisted by MS Office software. Room seating ensures that no cheating can happen in examinations thus enhancing the quality and upholding the standard in conduct of the exam in the institution .

Research and Development	Research committee is set up and is in place to ensure that a robust research culture and environment is brought about in the college. Researchers are encouraged to attend seminars and conferences outside by the provision of 2 OD per semester.
Library, ICT and Physical Infrastructure / Instrumentation	The Management makes timely investments into developing the infrastructure of the institution. ICT, library automation are constantly being upgraded in the institution as well as physical infrastructure maintenance and enhancement.
Human Resource Management	The institution has an employee friendly atmosphere which motivates employees to interact with each other. There are many morale boosting activities such as birthday celebrations, teachers day celebrations, staff outings, staff lunches, Christmas staff celebrations and gift exchanges which ensure that a cordial atmosphere is maintained.
Industry Interaction / Collaboration	From time to time, industry experts are called as resource persons for workshops, seminars, as judges for competitions to provide their expertise in a package that can be transferred to students for the purpose of knowledge sharing and dissemination. MoUs have been signed to get the best of industry resources to interact with the student community. Linkages through internships / projects facilitate the interaction between institution and industry.
Admission of Students	The candidates application is centrally collected and screened by the Department for interview process. Thereafter the eligible candidates are sent a Call letter to attend the interview. After the interview process, based on the performance of the candidate, the admission is confirmed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college council has proposed for the introduction of ERP for e governance. The service provider is in the process of identification.
Administration	Paperless Administration by practicing the policy of sending circulars, notices and minutes of meetings through email.

Finance and Accounts	Tally software is used to prepare the accounts of the institution. Online transfers are facilitated between bank and institution for faster transactions.
Student Admission and Support	Admission module through ERP has been proposed.
Examination	Examination related assignments like seating, attendance and invigilation duty had been proposed as a module

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2014	Academic Development		13/06/2014	13/06/2014	69	0
2014	Motivation Personality Development		16/06/2014	16/06/2014	30	0
2014	Significance of Emotional intelligence in teaching methodology		16/06/2014	16/06/2014	39	0
2014	Role of IQAC in Affiliated Colleges	Functional Education	10/11/2014	10/11/2014	53	12
2014	NOT APPLICABLE	E Awareness programme	08/12/2014	08/12/2014	0	12
2014	NOT APPLICABLE	Workshop Artificial Flower	10/12/2014	11/12/2014	0	12

		making				
2014	NOT APPLICABLE	Health and Sanitation Program	11/12/2014	13/12/2014	0	12
2014	IQAC Documentation Approaches and Methodologies	Paper Jewellery making and quilling	12/12/2014	12/12/2014	58	12
2015	NOT APPLICABLE	Drawing and Shading Skills enhancement	19/02/2015	24/02/2015	0	12

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
-------------------------------------------------	---------------------------------	-----------	---------	----------

No Data Entered/Not Applicable !!!

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
OD facility is given for faculty participation in external seminars. Maternity leave is availed by the respective faculty. Faculty Tours and other celebrations are organized to enhance employee morale. Faculty are given cash rewards for 100 attendance. Gifts are distributed at Christmas, Teachers day, faculty birthdays.	Staff Tours and other celebrations are organized to enhance employee morale. Fees Waiver for support staff wards who are enrolled as students. Staff are given cash rewards for 100 attendance. Gifts are distributed at Christmas, Teachers day, faculty birthdays.	Medical Insurance policy covers all students. Fees Waiver for economically backward students is made available. Fee Concessions can be applied for by deserving candidates.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal and external financial audits on a regular basis. The external audit is conducted by Messrs. M. Thomas and Co. The internal financial auditors are Messrs. Aravazhi and Associates. The consolidated financial report is presented to the management based on which the

budgeted estimates for future infrastructural development, maintenance of academic facilities and physical facilities and staff welfare is planned.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
ANONYMOUS	40000	CHARITY AND DONATIONS
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Interdepartmental
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> • Resource Persons for Seminars • Acting as liaison between institution and industry for the arrangement of Industrial Visit • Judges for Competitions

6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> • Gifts are distributed at Christmas for the support staff which are useful for their livelihood • Showcase of artworks by the support staff to gain appreciation from the students • Skill development workshops (artificial flower making) conducted for the staff • Meetings with supervisor to schedule daily work assignments.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Not Applicable

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2014	FDP Role of IQAC in affiliated College	10/11/2014	10/11/2014	10/11/2014	53
2014	IQAC Documentation Approaches	12/12/2014	12/12/2014	12/12/2014	58

	and Methodologies				
2014	Functional Education	10/11/2014	10/11/2014	10/11/2014	12
2014	E Awareness programme	08/12/2014	08/12/2014	08/12/2014	12
2014	Workshop Artificial Flower making	10/12/2014	10/12/2014	11/12/2014	12
2014	Health Sanitation Program	11/12/2014	11/12/2014	13/12/2014	12
2014	Paper Jewellery making quilling	12/12/2014	12/12/2014	12/12/2014	12
2015	Drawing and Shading Skills enhancement	19/02/2015	19/02/2015	24/02/2015	12
2014	Student Feedback	29/10/2014	29/10/2014	29/10/2014	1650
2014	Institutional preparation for NAAC Cycle 1	21/10/2014	21/10/2014	21/03/2015	1719
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Women and Health	21/02/2015	21/02/2015	350	0
National Consumer Awareness Day Program	08/01/2015	08/01/2015	100	150
Cleanliness Awareness Program at Greenways Railway Station by Rotaract Club	02/10/2014	02/10/2014	0	25

Shramdan Swachh Bharath Abhiyan Cleanliness Campaign by NSS Volunteers	02/10/2014	02/10/2014	50	50
Seminar on Sex Education	20/08/2014	20/08/2014	150	100
Life skill program and personality enhancement program for women support staff	10/12/2014	13/12/2014	10	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Panels are in place to provide alternate energy source for the B block. 15 of total power requirement is met through solar panel (renewable energy source)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	13
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	1
Rest Rooms	Yes	2
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2014	1	0	22/09/2014	1	Visit to Reserve Bank Of India	The students visited Reserve Bank of India where they were made aware of the working of the	51

						country's premier financial institution	
2014	1	0	02/09/2014	2	Visit to MSME, Guindy	To acquire employment opportunity	51
2014	1	0	23/09/2014	1	Visit to Arignar Anna Zoological Park, Guindy	To Create awareness about deforestation and to protect wild life	42
2014	1	0	02/09/2014	2	Visit to Makkal Kural News Paper	To acquaint to the student about the functioning of the printing organization and to create awareness about the latest printing technology	42
2014	1	1	17/12/2014	1	Visit to Rehoboth Organization for Women	The students had gifted 4 ceiling fans to the people	15
2014	1	1	21/12/2015	1	General Health Check up	An eye, dental, cancer and general health check up was organized on 21 December. More than 500 people	23

						from the community benefited by the program	
2015	1	0	23/01/2015	1	Visit to Financial Gallery, RBI	The students learnt various functioning of RBI	51
2015	1	0	12/01/2015	1	Patrician Sowers Angadi	Patrician Sowers Angadi - 2015 was the theme of Fund Raising Activity organised mainly to help the NGOs and SHG groups benefit by selling their goods to the customer and gaining some amount of profit on their own	20
2015	0	1	17/01/2015	1	Road Safety Rally	Rally created awareness about road safety as a part of road safety week from Kotturpuram to malar hospital, Adyar.	95
2015	1	0	26/01/2015	1	Eye Donation Camp	Many students and	530

						teachers registered for donating their eyes with the motto Let my eyes live one more Life	
2015	1	1	28/01/2015	1	Visit to Adyar Cancer hospital	Students visited the cancer hospital and distributed snacks and study materials for the struggling children	35

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	12/06/2014	The College Calendar has all guidelines for both students and parents regarding the code of conduct for students inside the College Campus and all the regulations that the student has to adhere to. The College Calendar also has the regulations of faculty and which department they belong to.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Theme March Past Sports day	23/08/2014	23/08/2014	450
Shramdan Cleanliness Drive	02/10/2014	02/10/2014	100
Rally on Road Safety	17/01/2015	17/01/2015	90
First Aid Training	01/12/2014	03/12/2014	514
National Consumer Day Celebrations	08/01/2015	08/01/2015	1000
Women Health	21/02/2015	21/02/2015	69

Road safety program	17/07/2014	17/07/2014	30
Seminar on Sex Education	20/08/2014	20/08/2014	60
SANGAMAM 2015 Rural and Health Insurance	24/01/2015	24/01/2015	35
Computer Literacy Awareness Camp	10/09/2014	10/09/2014	14
World Aids Day Awareness	01/12/2014	01/12/2014	200
Care and Share	01/12/2014	01/12/2014	600

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Provision of RO plant for ensuring availability of potable water
2. Planting of trees to improve green cover
3. Solar panel harvesting of power for institutional purposes
4. Rainwater harvesting
5. Compost pit provision
6. Installation of CFL bulbs
7. Paperless communication

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I Title of Practice: Educate and Empower the economically disadvantaged students and the first generation learners. Objective of the practice: This project is aimed to create an opportunity for the economically disadvantaged students and first generation learners to be empowered with educational and life skills in order to level play with other students in their campus and face competitions both within the campus and outside. The Context: The College gives priority to admitting students who are first generation learners and students from the economically weaker category. The present system of education equates all students on the same platform without understanding whether these students learn to cope with the understanding of the concepts and communicate in English during their tenure in college. Besides, these students are vulnerable as they come from a section of community who lack basic facilities at home which hinder them to go through their studies without obstacles. Such students suffer severe psychosocial and emotional problems which most often are not addressed in the college campus due to the presence of large number of students and the constraint of the teacher to balance between academic delivery and personal attention to students. The Practice: The Patrician College adopts specific strategies to identify the first generation learners, hand hold them during their study period and follow up their progress after completion of their studies. The helping relationship begins soon after the identification of such category of students and an integrated approach is adopted to assist the student from his personal and professional fronts.

Academic Help

- Assessment of the performance of the student and offering remedial or enabling classes.
- Helping the student to complete academic assignments such as helping him to prepare for the class seminar or presentation.
- Coaching him for class tests and end semester exam by providing previous question papers and enabling him to answer the questions.
- Reinforcing the lessons, breaking down difficult concepts in to simpler understanding.
- Bilingual classes after the regular working hours to facilitate the understanding of concepts.
- Peer mentoring is allotted to these students who are guided by an understanding and willing class mate who acts a peer mentor. The decision is voluntary and the student and the peermentor choose each other as per convenience.

PsychoSocial Help

- Mentoring to address his personal and psychological problem
- Building confidence and boosting self image through addressing his issues related to inferiority complex such as his

family background, inability to converse in English. • Motivating the student to take part in different sport and cultural events so that he can promote his leadership and social skills. Financial Help • The student is supported by scholarship by the management. • Waiver of fees is given to those from economically weaker sections. Evidence of Success: There is a great change in students' academic success as time progresses. The students learn to set goals and accomplish it. This gives them a sense of achievement. This has created confidence, responsibilities and commitment in the students. The peer mentors and faculty in charge give them a positive influence to face any challenges in life. The pass percentage of these students is more than 90 as can be evidenced from the following description. Problems Encountered and Resources required: • The difficulty of the students to remain encouraged when academic activity needs more effort and their inability to cope with it is a challenge. • To create a sense of equality before students with greater academic success. • To bring them out of their cocoon to stand up for what they have decided to pursue. Though, this practice has created a very strong impact on student community as a whole, still few students are not able to come out of their personal inhibition. The mentors (faculty in charge) work with them on individual basis to understand their needs. BEST PRACTICE II Title of the practice: Leadership Development through Associations and Clubs. Objective: This practice is aimed at enhancing student's leadership through Association and Clubs. Context: There is an abundance of leadership potential among the youth of today. Their energies are diverted into degenerative practices. This is due to the unavailability of channels to capture their energies. The need of the hour is to create avenues and channels whereby the student can focus on his skills and abilities to self development in reaching higher altitudes and engage himself in positive and constructive engagements. Practice: Patrician College attempts to provide the right opportunities for channelizing the energies of the youth and creating leaders among them. The College has initiated various forums by which the students can participate in leadership positions. The College sets up a student council where members are nominated by the faculty and elected by the student representatives. The student council consist of Chairperson, Vice Chairperson, Secretary and Treasurer. Leaders are also elected for various clubs and associations. Exemplary students with good academic record are the candidate pool from which the office bearers are chosen. This policy motivates the students to prepare well academically and hone their skills toward social service and other talents throughout their initial years of study so that they may be elected to the student council in the capacity of core council member or association/club officer. Evidence of Success: The council leaders, the clubs and associations officers are given opportunities which enable them to formulate action plans for core curricular and extracurricular activities. They work as a team thus learning the values of collaboration, cooperation and conflict management. They get the opportunity for decision making, mobilization of resources and networking through the organization of various programmes under their leadership. Some of the concrete evidences of leadership training is presented below. • Balaji .E, III B.Com C.S is the present student Director of the Leo Club. He is a first generation learner yet the College has provided opportunities for him to become a capable leader and he is an organizer of many events and also has a first class percentage of 68 in his academic pursuits. • Jothi Priya, a student of III B.Com CS is the Chess captain and a platform for sports activities has enabled her to become a good leader in managing crisis situations. • Mr. Joshua Sathyaraj. G.M., a student of III B.Com is a first generation learner who has excelled both in academics and extracurricular activities is currently the Rotaract Club President and a member of the library committee • S. Mohan Raj of III B.Com has beaten all odds from being a first generation learner to be the President of the Literacy Club and has been taking many initiatives on behalf of his club. His leadership skills have been fine tuned through active

participation in club activities in addition to an excellent academic record. • Shanti. M is the carrom captain of the College currently and has a decent first class percentage in spite of her sports activities and active participations in cocurricular activities. The college has helped her to achieve her goals.

Problems Encountered: • Even though the clubs and associations provide opportunities for leadership development, the college has a long way to go to ensure the participation of all students from the first generation learners and students from economically weaker section. • The observation of the college is that these students are inhibited to come forward to actively take part in the leadership development programme due to several impeding factors like lack of encouragement from family and external peer groups. Their confidence level is low despite the college handholding and encouraging them to take the first step to enroll themselves in the leadership development programmes. • New strategies need to be worked out to promote such candidates with additional inputs that will enable them to make use of every opportunity that is provided by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://patriciancollege.ac.in/images/pdf/igac/bestpractice/BEST%20PRACTICE%202014-15.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Thrust: The vision of the College highlights our thrust area as building human resources with values who will make a significant contribution to society. In consonance with this vision statement, the College has consciously and meticulously worked out strategies that would engage in shaping the human resource that would be made sensitive to understand the needs of the society and be skilled to address the challenges. Strategies and Outcomes: • Besides the regular curriculum, Value education courses are made mandatory for all students. The courses cover a wide range of topics such as honesty, integrity, charity, punctuality, anger management, relationship management, ethics, and civic responsibility. Through these inputs, students are sensitized on these values and the desired behavior pattern. The value education classes are anchored by the teachers. • The College has a Liturgy and Prayer Club. During every First Friday of the month, the club organizes the Eucharistic Mass for Catholic students and thematic Value Education session for others which caters to the spiritual needs of the students. • Extension and Outreach Activities are organized on and off the campus for creating a sense of empathy and social responsibility. Students enroll into different Clubs to engage in various community based activities. The NSS Volunteers engage in cleaning and sanitation, afforestation, awareness creation through street plays, rallies and health camps. Literacy Club empowers the support staff by teaching them rudiments of language. The Leo and the Rotaract club members conduct Health and Blood donation camps. Women Cell and Internal Complaints Committee organize awareness programmes on sexual harassment and reproductive health. The Citizen Consumer Club organizes awareness on consumer rights. Through the club activities, the students are trained to have an inclusive approach towards their fellow beings in the campus and community outside. • Cocurricular activities are organized at institutional and departmental levels on pertinent issues like gender, sustainable environment, human rights, civic responsibilities and ethics. Significant days dedicated to communal harmony such as World AIDS Day, International Women's Day, International Day of Trafficking of Persons, International Youth Day, World Sight day, Students Awakening day, International Day of the Differentlyabled, International Human

Rights Day and World Cancer Day are observed. The students are made aware of the various challenges that surround the different social issues and the need to address these issues for social equality. • A special day is dedicated as Care and Share day for students. Each department identifies an NGO, studies the requirement of the organization, mobilizes the resources and distributes the materials to the NGO. This helps them to learn and experience the joy of giving. • During Christmas, a special celebration is organized for Support staff on campus and from sister institutions. The student volunteers participate in the programme. This facilitates a bonding between students and the support staff and develop positive attitude towards treating everyone as equals.

Provide the weblink of the institution

<http://patriciancollege.ac.in/images/pdf/igac/bestpractice/INSTITUTIONAL%20DISTINCTIVENESS%202014-15.pdf>

8.Future Plans of Actions for Next Academic Year

The Institution has been growing by leaps and bounds year upon year. With this exponential growth, the Institution is gearing up towards autonomy as a part of its long term goal. The limited ability to exercise academic freedom and bringing in creative and holistic techniques of evaluation is met by the possibility of autonomy in the future. Therefore the institution is focused toward this goal. The Institution has thus far been predominantly an institution offering undergraduate courses. The institution therefore seeks for more academic expansion by means of vertical upgradation towards post graduate and research departments. Proposals for post graduate departments are under consideration and will be applied for in the coming years. The Institution has benefitted much through strong ties with its stakeholders. Therefore the future plan of the institution is to further fortify these ties through more involvement and liaisoning with each of its stakeholder groups. The Institution proposes for strengthening the network with corporate, industrial houses and premier institutions in the areas of placement, training, and academic initiatives through internship and research projects. Memoranda of Understanding are in the pipeline with various organizations to cultivate a mutually beneficial relationship between the Institution and professional bodies. The Institution proposes new initiatives towards parents and alumni engagement. The relationship between institution and the parents will be strengthened through regular programmes organized by the Parents Teachers Association. The alumni are an important resource and they will be engaged through initiatives such as involving them in sharing their experiences with students and supporting the management and faculty in imparting quality education. An award will be instituted to recognize the services and contributions of the outstanding alumni. Holistic development and empowerment of students will be the focus of the Institution. Student support services will be enhanced to include the moral and spiritual dimension through well planned spiritual activities and promotion of prayer cells that will anchor such activities. The social and psychological needs of students will be addressed by psychological services that will be delivered by professionals both from within and outside the campus. The Institution is sensitive to neighbourhood development. As a part of Extension activity, the college will identify slums and villages that require intervention and engage the students in community work through associations and various clubs. The Extension activities will be intended to create sensitivity among students about the ground realities relating to various social issues. In the process of community engagement, the student will develop empathy and the right understanding of issues and the approaches to address them.